

To the exhibitors for the  
**CamExpo 2010**  
November 5, 6 and 7, 2010  
Centre de Foires de Québec  
13th edition

Madam, Sir,

You will find on this document

1. A sales order to complete and send back to us, as soon as possible, for the pick up and return of your goods.
2. A copy of the shipping label to complete and place on your shipping packages (one on each package).

Please take note that :

- § Fees are applicable for shipping and handling for deliveries done before allowed date.
- § Fees for local delivery from the warehouse to show site are also applicable if you ship your goods by your carrier to our warehouse.

Should you need more information, do not hesitate to contact Mme Ginette Blouin by email at [show@dolbec-intl.ca](mailto:show@dolbec-intl.ca)

Regards.

## TRANSPORT SALES ORDER – CANADIAN EXHIBITORS

MOVE IN  I ship my material to the advance warehouse and Dolbec will arrange delivery to show site (Centre de Foires)   
 Dolbec will arrange pick up at origin and delivery to show site (Centre de Foires)

MOVE OUT  Dolbec will arrange return to warehouse and I will pick up my material within 48 hours   
 Dolbec will arrange return of my material from show site to destination.  Please complete section # 5

**Select the appropriate service you need for the move in and move out**

### 1 – SHIPPER / PICK UP ADDRESS

Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Prov. \_\_\_\_\_  
 Postal code \_\_\_\_\_ Phone \_\_\_\_\_ Ext. \_\_\_\_\_  
 Contact \_\_\_\_\_ Email \_\_\_\_\_  
 Business hours \_\_\_\_\_ to \_\_\_\_\_  
 Pick up date \_\_\_\_\_  
 Upper floor pick up ? Yes  No   
 Do you have a loading dock ? Yes  No   
 Pallet jack required? Yes  No   
 Do we need a tailgate for pick up? Yes  No

### 2 – DETAILS OF SHIPMENT

(Freight charges will be according to shipment weight and real size. / Applicable ratio 10lbs per cft.)

Nbr of units	Description (pallet – box, etc.)	Dimensions in inches			Estimated weight
_____	_____	L _____	W _____	H _____	_____
_____	_____	L _____	W _____	H _____	_____
_____	_____	L _____	W _____	H _____	_____
_____	_____	L _____	W _____	H _____	_____

Please mark if you attach an additionnal list  Total weight \_\_\_\_\_

Cargo insurance available on written request only  
 Dolbec Logistic International Inc. will not be responsible for goods lost, damaged or stolen prior, during or after the event. Exhibitors are advised to have all risk insurance coverage on all materials & merchandises.

### 3 – PAYMENT OPTION

TO ACTIVATE THE FILE, PLEASE NOTE THIS SECTION MUST ABSOLUTELY BE COMPLETED.

a)  Use my credit card for payment  
 AMEX  MASTERCARD  VISA

b)  Use my credit card for guaranty, 30 days payment  
 Card number \_\_\_\_\_ Expiry date \_\_\_\_\_

Credit card holder \_\_\_\_\_ Card holder signature \_\_\_\_\_

By signing here, I acknowledge having read and agreed to invoice / payment terms and conditions stated above. I authorise Dolbec to use this credit card for payment of services related to this order form.

This transport agreement is subject to the limitations of CIFFA standard trading conditions. <http://www.ciffa.com/downloads/2005/02/17/EnglishSTC.pdf>.  
 To consult our business conditions, please visit our web site at [www.dolbec-intl.ca](http://www.dolbec-intl.ca).

### 4 – EXHIBITOR'S INFORMATION

Booth number \_\_\_\_\_  
 Company on the site \_\_\_\_\_  
 Rep. at the event \_\_\_\_\_  
 Cellular \_\_\_\_\_

### 5 – RETURN ADDRESS AFTER CONVENTION


Same as the shipper's address? Yes  - *If not, specify*  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Prov. \_\_\_\_\_  
 Postal code \_\_\_\_\_ Phone \_\_\_\_\_  
 Contact \_\_\_\_\_ Email \_\_\_\_\_  
 Business hours \_\_\_\_\_ to \_\_\_\_\_  
 Do you have a loading dock? Yes  No   
 Do we need a tailgate to deliver? Yes  No

### 6 - BILLING ADDRESS

Same as the shipper's address? Yes  *If not, specify*  
 Company \_\_\_\_\_  
 Adresse \_\_\_\_\_  
 City \_\_\_\_\_ Prov. \_\_\_\_\_  
 Postal code \_\_\_\_\_ Phone \_\_\_\_\_  
 Contact \_\_\_\_\_  
 Email \_\_\_\_\_

PLEASE COMPLETE THIS FORM AND SEND IT BACK TO US by email at [SHOW@DOLBEC-INTL.CA](mailto:SHOW@DOLBEC-INTL.CA) by fax at 418-688-3399

Print the required number of labels needed and place one on each of your shipping package(s).

 <b>EXHIBIT MATERIAL</b>	
FROM	_____
	Company's name
	_____
	Address
TO	_____
	Exhibitor's name
	_____
	Booth #
SHIPPING AND WAREHOUSING ADDRESS DOLBEC INTL / MORNEAU 1895 AR DECARY QUEBEC QC G1N 3Z8	
WHSE RECEIVING HOURS MONDAY – FRIDAY 8 :00 AM – 4 :00 PM	
Shipment must arrive on or between October 27 to November 03, 2010	
Numbered _____ of _____ / boxes (Exemple 1 of 3 boxes / 2 of 3 boxes / 3 of 3 boxes etc.)	
